4. Data Requirements

4.4 Photo Specifications

Every application for accreditation must be accompanied by an image of the applicant. CGAs should note an NVP cannot be produced without an approved photo that meets the following required specifications.

4.4.1 Photo Capture Specifications

+ Colour photograph and show recent likeness of the individual (preferably taken within the last six months)
+ Face forward and look straight into the camera
+ Eyes must be open with nothing covering the face
+ Mouth closed with a neutral facial expression (e.g. no smiling, laughing, frowning etc.)
+ Nothing covering the eyes (no hair covering eyes, or glasses frames)
+ Eyes open, visible and free from reflection or glare from glasses
+ Do not wear sunglasses or tinted glasses
+ Do not wear a hat or cover your head unless for medical or religious reasons

Photos must be taken against a white, light grey or cream background without any shadows in the picture