

(Adopted at the KSRA AGM on 18th February 2018 after amendments) KENYA SQUASH RACKETS ASSOCIATION RULES

1. NAME

The Name of the Association shall be "The Kenya Squash Rackets Association" (Hereinafter in these, Rules called "The Association").

2. DEFINITIONS

In these rules the following words and expressions shall have the meaning assigned to them respectively except where the context otherwise implies and except where it is there-in expressly otherwise stated.

"The Rules" shall mean these rules together with such amendments as shall from time to time be passed in accordance with Rule 12 hereunder.

"Recognized Club" means any legally constituted sports club or body where the game of squash rackets is played and which club has applied to the Association and been granted the status of affiliated member.

"School" means any private or public institution of learning that is recognized or registered as such by the Ministry of Education in Kenya.

"Patron" means such person as is from time to time nominated by the Committee to be the patron of the Association.

"Member" means any class of member as defined by Rule 5(c) of these Rules.

"Meeting" means the annual general meeting or the special general meeting referred to in Rules 10(a) and (d) hereunder:

"The Committee" means the body established under Rule 8 of these Rules:

"Competition" means and includes open competition, closed competition and invitation competition, hereinafter defined:

"Open Competition" means a squash competition open to any player from within or outside Kenya:

"Closed Competition" means a squash competition open to any players who are bona fide residents of Kenya or as further restricted by the Rules of the competition.

"Invitation Competition" means a squash competition to which players are invited to take part by the organizer of such competition.

3. EMBLEM AND COLOURS

The Emblem of The Association shall be the Lion of Kenya above two crossed squash rackets and its colours shall be black, silver and green

4. OBJECTS

- a) The Association shall (subject to the overall authority of the Kenya National Sports Council or such other body as may from time to time be designated by the Government of Kenya as the supreme governing body in matters related to sports) be the national authority for Kenya in all matters connected with the organization and playing of the game of squash rackets including, but not restricted to rules, championships, international matches, training, coaching, marking, refereeing, handicapping, seeding, discipline, disputes and any other matters related to the game of squash rackets;
- b) The promotion and encouragement of the game of squash rackets in Kenya ;
- c) The provision of recreational and social facilities or occasions for the members of the Association;
- d) Such other objects as the members may at a general meeting decide provided that such objects shall not be inconsistent with these Rules ;

5. MEMBERSHIP

- a) Application for any class of membership or affiliation shall be in writing to the Honorary Secretary;
- b) Election to membership or affiliation of the Association shall be carried out by the committee by open ballot by show of hands unless the Chairman or the majority of the members of the Committee shall decide otherwise. A simple majority vote shall be sufficient to get the applicant elected to membership;
- c) The Association shall consist of the following classes of members:-
 - (i) Individual member – any person ordinarily resident in Kenya shall be eligible for election to be an individual member;
 - (ii) Life member - any person who qualifies to be an individual member shall be eligible for election as life member;
 - (iii) Junior member – any person who has not attained the age of 18 at the date of his application shall be eligible for election as a junior member;
 - (iv) Country member – any person who ordinarily resides 50 kilometers or more from the main Nairobi Post Office shall be eligible for elections as a country member;

- (v) Affiliated member – any recognized club or school shall be eligible to apply for affiliated membership of the association but individual members of such club or school shall not become members of the association simply by virtue of their club or school being an affiliated member of the association.
- (vi) Honorary member – any person who in the opinion of the committee has rendered outstanding and meritorious service to the association and to the game of squash rackets generally shall be eligible for election as an honorary member. Election to honorary membership shall be at the sole discretion of the committee and such election shall be by unanimous vote. Upon election as honorary member no subscriptions shall be required from such member. Any honorary membership may be terminated at any time at the absolute discretion of the committee;
- (vii) Absentee member – any member who proposes to be outside Kenya for a period of 3 consecutive months but not exceeding 24 months may apply in writing to the honorary secretary to be an absentee member during the period of his absence from Kenya. During such absence the member so absent shall be exempt from payment of subscriptions.

6. MEMBERSHIP FEES AND ANNUAL SUBSCRIPTIONS

- a) Application for every class of membership shall be accompanied by such membership fee as the Association shall from time to time fix at a meeting.
- b) Every member other than a life and honorary member shall pay an annual subscription at such rates as shall from time to time be determined by the Association at a meeting.
- c) Annual subscriptions shall fall due on the first day of January in each year and shall be payable on or before 31st March every year failing which membership shall unless the Committee otherwise decides cease forthwith.

7. CESSATION OF MEMBERSHIP

- a) Any member may at anytime resign his membership in writing to the honorary secretary provided that such member shall pay his subscription and other dues to the Association up to the date of his resignation;
- b) In the event of infringement of these Rules or any bye-laws and Regulations made hereunder by the committee from time to time or if the conduct of any member is in the opinion of the committee injurious to the reputation of the Association, the committee may take such disciplinary action against the member concerned as it may deem appropriate;
- c) Should the disciplinary action herein before referred to, take the form of expulsion the member so expelled shall forthwith cease to be a member of the Association subject to the right of appeal in a general meeting :

8. MANAGEMENT AND COMMITTEE

- a) The management of the Association shall be vested in the Committee. Members of the Committee other than co-opted members shall, once elected to an elective position, hold that

position for a term of four years, from the date of last election but may seek re-election for only one more term.

- b) All nominations for the Committee shall be in writing and shall be received by the Honorary Secretary by the beginning of the annual general meeting:
- c) Candidates nominated for election to the committee shall consent to such nomination in writing by the beginning of the annual general meeting:
- d) The Committee shall consist of the following:-
 - (i) The Chairman
 - (ii) Two Vice-Chairmen
 - (iii) The Honorary Secretary
 - (iv) The Honorary Treasurer
 - (v) The immediate past or retiring Chairman
 - (vi) Seven members
 - (vii) Such area- representatives as the Committee may from time to time appoint.
 - (viii) Such members as the Committee may co-opt to serve on the Committee:
- (e) The Committee shall inter alia have the following powers: -
 - (i) to co-opt additional members to serve on the Committee;
 - (ii) to fill vacancies in their number as and when such vacancies occur;
 - (iii) to appoint sub-committees consisting of members from within or outside the Committee and to delegate to such sub-committee such powers and functions as the Committee may decide;
 - (iv) to make such rules and regulations governing the playing of the game of squash rackets as the Committee may from time to time deem necessary including fixing playing seasons and all other relevant matters;
 - (v) To fix from time to time the fees payable to the Association by players and organisers of competitions under auspices of the Association;
 - (vi) subject to the overall authority of the members at a general meeting the committee shall have power from time to time to make and repeal rules, bye laws and regulations governing the running and organization of a particular competition provided that such bye-laws and regulations shall not in any manner conflict with these rules;
 - (vii) to act in all matters relating to the game of squash rackets in accordance with the objects and rules of the Association;
 - (viii) to authorize the expenditure of the Association's funds in furtherance of the objects of the Association;
 - (ix) subject to overall control by the member of the Association at a meeting to appoint, dismiss and fix the remuneration of the auditors and such other professional advisers as the Association may from time to time require.
 - (x) to borrow or raise money from the Association's Bank or any other Bank or financial Institution for the benefit of the Association provided that full details of such borrowing

shall be given to members at the next annual or special general meeting. Any money so borrowed may be secured by the Trustees in such manner as the lender may require.

(f) The Committee shall unless they decide, otherwise, meet at least once a month but the Chairman or any three members of the Committee may at any time requisition a special meeting of the Committee:

(g) The quorum for committee meetings shall be five:

(h) The Chairman shall preside over all meetings of the Committee but in his absence any of the two Vice-Chairmen preside. In the absence any of the two Vice-Chairmen members of the Committee present shall elect one of their number to chair the meeting.

(i) Decisions of the Committee shall be by simple majority and in the event of equality of votes, the Chairman of the meeting shall have a second or casting vote:

(j) Minutes shall be kept of the business transacted at every meeting of the Committee:

(k) All sub-committees set up by the Committee shall elect their own Chairman or Convenor and make their own rules of procedure.

9. TRUSTEES

- a) The Chairman and the two Vice-Chairmen for the time being shall be the Trustees of the Association:
- b) The fixed and funded property of the Association shall be vested in the Trustees:
- c) The Trustees may apply to the Minister for registration as a corporate body under the Trustees (Perpetual Succession Act.)

10. GENERAL MEETINGS

- a) The annual general meeting shall be held in each year during the month of February or during such other month as the Committee may decide:
- b) Not less than 14 days' written notice of the annual general meeting shall be sent to each member of the Association. Full notice shall be accompanied by an agenda of the business to be transacted thereat.
- c) The business to be transacted at the annual general meeting shall include the following:
 - (i) confirmation of the minutes of the previous annual , general meeting and any special general meetings;
 - (ii) presentation of the Honorary Secretary's report;
 - (iii) presentation of the Honorary Treasurer's report;
 - (iv) consideration and passing the accounts for the year:
 - (v) election of members of the Committee in accordance with Rules 8(a) .
 - (vi) appointment of the Association's Auditor and fixing his remuneration thereof;

- (vii) any proposal of which notice has been given in writing to the Honorary Secretary at least seven days before the annual general meeting.
- (viii) any other business which the Chairman of the meeting may at his discretion permit.

(d) A special General Meeting of the members of the Association shall be convened by the Committee at any time upon giving to the members at least 14 days' prior written notice which notice shall specify the purpose for such meeting:

(e) The Chairman of the Association shall preside over the proceedings of the annual or any special general meeting but in his absence any other of the two Vice-Chairmen shall preside. In the absence of the Chairman and the two Vice-Chairmen the members present shall elect one of their number to preside:

(f) The Committee shall call a special general meeting if it is requested in writing by at least 20 members to do so:

(g)

(i) Subject to Rule 14 (a) the quorum for an annual or special general meeting shall be 20.

(ii) If within half an hour from the time appointed for the meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved, in any other case it shall stand adjourned to the same day in the next week at the same time and place or to such other day at such other time and place as the Committee may determine, if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be a quorum.

(h) Decisions at an annual or special general meeting shall, be by a simple majority but In the event of equality of votes the Chairman of the meeting shall have a second or casting vote. Voting by proxy shall not be permitted:

(i) Affiliated Members shall be entitled to nominate and send two representatives to the annual or special general meeting who shall be entitled to one vote each. Nomination of such representatives shall be notified in writing by the authorized officer of the affiliated member to the Honorable Secretary before the start of the meeting concerned.

11. FUNDS ASSETS AMD BANK ACCOUNTS

- a) No member shall by virtue of membership of the Association be beneficially entitled to any assets or funds of the Association.
- b) Current funds of the Association shall be kept in a bank account with such Bank as the Committee may from time to time nominate:

- c) The signatories to the Association's bank account shall be any two of the following that is to say the Chairman and one of the two Vice-Chairmen the Honorary Treasurer or the Honorary Secretary:
- d) The funds of the Association shall be used only with the approval of the Committee and for such purposes as the Committee shall consider to be in the interests of the game of squash rackets and in furtherance of the objects
- e) The Committee may invest any surplus funds In such manner as it shall deem best:
- f) The financial year of the Association shall end on 30th November or on such date as the Committee may decide.

12. ALTERATION OF RULES

- a) These Rules shall not be amended rescinded or added to except by a resolution of an annual or special general meeting:
- b) Such resolution shall be required to be passed by a majority of two-thirds of the members present and voting:
- c) The notice calling a meeting at which the rules are to be amended shall be accompanied by the written text of the proposed amendment.

13. COMPETITIONS

- a) No member shall organize an open or invitation competition without the prior written permission of the Committee:
- b) The Committee may in its absolute discretion refuse such permission without assigning any reason therefore and may grant such permission subject to such terms and conditions as the Committee may consider necessary to impose.
- c) Members wishing to hold open or invitation competitions shall apply in writing for the Committee's permission at least 8 weeks in advance giving details of the nature and dates of competition,

14. ANTI-DOPING

The Association undertakes to adhere fully to the anti-doping rules and regulations as specified by World Anti-doping Agency (WADA) and Anti-doping Agency of Kenya (ADAK) and in full compliance with the Kenya Sports Act.

15. WINDING UP

- a) The Association may be would up by a resolution passed by a majority of two-thirds of the members present and voting at the annual or special general meeting convened under 10(a) or rule 10(d) PROVIDED that notwithstanding the provisions of rule 10(g) with regard to quorum, the quorum for a meeting at which a winding up resolution is to be proposed shall be two-thirds of the total membership of the Association.
- b) Upon the passing of the winding-up resolution the Honorable Secretary or such other person as the Committee may desire shall subject to the overall direction of the Committee the Liquidator

of the Association. Such Liquidator shall gather and sell the assets of the Association and utilize the sale proceeds thereof as follows:-

- (i) payment of all the Association's lawful debts and liabilities
- (ii) payment of winding up expenses.
- (iii) make donations to such charities, sporting bodies or organizations as the Committee may direct;
- (iv) the balance (if any) to be distributed equally amongst the current and fully paid up members of the Association.

upon completion of the winding up process the Association shall cease to exist.